

Roadmap for your mobility studies

| Start | | what you need to do | applies to | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>your stay starts in Autumn Semester</p> <p>your stay starts in Spring Semester</p> <p>semester timeline*</p> <p>SEP FEB</p> <p>AUG JUL JUN MAY APR</p> <p>OCT NOV DEC JAN</p> | <p>before arrival at ETH Zurich</p> | <p><input type="checkbox"/> follow visa instructions received from Student Exchange Office</p> <p><input type="checkbox-dotted"/> establish a budget for your stay at ETH</p> <p><input type="checkbox"/> apply online for student housing pool for exchange students (observe the deadlines you will be informed about)</p> <p><input type="checkbox"/> health and accident insurance coverage: EU/EFTA countries: get European Health Insurance Card Non-EU/EFTA countries: check website, attend health insurance event (see below)</p> <p><input type="checkbox-dotted"/> obtain additional travel insurance</p> <p><input type="checkbox"/> as soon as you have received your ETH user account and email: change your initial password and continually check your ETH student email account at least twice a week</p> <p><input type="checkbox-dotted"/> apply online for pre-semester intensive German language course</p> <p><input type="checkbox"/> as soon as you have received the instructions: enrol online in myStudies and register for chosen courses</p> <p><input type="checkbox"/> check with your home university about any documents you need to have signed while at ETH and bring these with you</p> <p><input type="checkbox-dotted"/> apply online for German language semester course</p> | <p>students requiring a visa</p> <p>all</p> <p>exchange students</p> <p>all</p> <p>all</p> <p>all</p> <p>all students arriving at semester start</p> <p>all</p> <p>all</p> <p>all students staying full semester</p> | | |
| | | <p>your stay starts in Autumn Semester</p> <p>your stay starts in Spring Semester</p> | <p>arriving in Switzerland / at ETH Zurich</p> | <p><input type="checkbox"/> add all the events to your calendar, attend at least the mandatory ones</p> <p><input type="checkbox"/> pick up your student card at the Student Exchange Office</p> <p><input type="checkbox"/> register with authorities for residence permit</p> <p><input type="checkbox"/> change your postal address in myStudies to your new address in Switzerland</p> <p><input type="checkbox-dotted"/> contact your departmental exchange coordinator to introduce yourself and discuss study plan</p> <p><input type="checkbox"/> add and drop period for courses (week 1 + 2 of semester), keep course registration in myStudies up to date</p> <p><input type="checkbox-dotted"/> sign up for ESN (Erasmus Student Network) newsletter</p> | <p>all</p> <p>all</p> <p>all, except students staying less than 90 days</p> <p>all</p> <p>students taking courses</p> <p>students taking courses</p> <p>all</p> |

* The timeline is not applicable for students arriving during the semester.

Roadmap for your mobility studies

| | | what you need to do | <input type="checkbox"/> mandatory / <input type="checkbox"/> recommended | applies to |
|-------------------------------------------------------------------------------------------------------------|------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------|
| <p>your stay starts in Autumn Semester</p> <p>OCT</p> <p>your stay starts in Spring Semester</p> <p>MAR</p> | <p>NOV</p> <p>semester timeline</p> <p>MAY</p> | <p>during your stay</p> | <input type="checkbox"/> finalize your course selection , update and submit your study plan in Mobility-Online for approval by the departmental exchange coordinator (end of week 2 of semester) | all students taking courses |
| | | | <input type="checkbox"/> register for exams online in myStudies (week 3 + 4 of semester) | all students taking courses |
| | | <input type="checkbox"/> obtain Swiss health insurance | | all students without European insurance |
| | | <input type="checkbox"/> apply for exemption from Swiss health insurance | | all students with European insurance |
| | | <input type="checkbox"/> <i>obtain personal liability insurance</i> | | all |
| | | <input type="checkbox"/> register for preponement or rescheduling of examinations with the Examinations Office (including exams as distance exams) | | all exchange students who need to shift exams |
| | | <input type="checkbox"/> check your ETH student email account at least twice a week | | all |
| <p>your stay ends in Autumn Semester</p> <p>MAR</p> <p>your stay ends in Spring Semester</p> <p>SEP</p> | <p>FEB</p> <p>semester timeline</p> <p>AUG</p> | <p>leaving ETH Zurich</p> | <input type="checkbox"/> cancel your rental agreement (if rental period is not already limited) | all |
| | | | <input type="checkbox"/> check with your home university about documents you need to have signed before leaving | all |
| | | <input type="checkbox"/> de-register with the authorities (max. 30 days before departure) | | all, except students staying less than 90 days |
| | | <input type="checkbox"/> cancel your Swiss health and accident insurance policy after having deregistered with the authorities, if applicable | | all with Swiss insurance |
| | | <input type="checkbox"/> change your postal address in myStudies to the address in your home country/country of studies | | all |
| | | <input type="checkbox"/> contact the Study Administration Office of your Department to obtain your official transcript of records (give detailed address if you need it sent in a sealed envelope to a certain office) | | all, except students coming for a project only |
| | | <input type="checkbox"/> complete and upload the study report to the Student Exchange Office (if requested via email) | | required students fill in report |